

1996

KANSAS SUPPLEMENTAL INSTRUCTION NUMBER 17
DESCRIPTIVE INDEX OF KANSAS FORMS

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| KS | 1 | Membership Card. Size 2 x 3 ½ inches. Properly signed and stamped with Grand Guardian of Kansas seal, issued annually, by the Grand Guardian to all members who have paid the annual membership fee. |
| KS | 2 | Certification of Bethel Guardian Council Installation. Size 8 ½ x 11 inches. To be completed and signed by a qualified installing officer and returned to the Grand Guardian immediately following Installation of the Bethel Guardian Council. |
| KS | 3 | Election Ballot of Grand Guardian Council Officers. Size 4 ¼ x 11 inches. Used by members when casting their vote for Executive officers of the Grand Guardian Council of Kansas. |
| KS | 4 | Tally Sheet Grand Guardian Council of Kansas. Size 8 ½ x 11 inches. Used by tellers when counting the ballots for election of Executive officers of the Grand Guardian Council of Kansas. |
| KS | 5 | Invoice for Supplies Grand Guardian Council of Kansas. Size 7 1/8 by 11 inches. Used by Grand Secretary when billing for supplies. |
| KS | 6 | Voucher. Size 8 ½ x 11 inches. Used by those submitting bills to the Finance Committee for approval of payment by the Grand Secretary. |
| KS | 7 | Proceedings Order Form. Size 5 ½ x 8 ½ inches. Used by those desiring to order proceedings of the Annual Session of the grand Guardian Council of Kansas. |
| KS | 8 | Order Form. Size 5 ½ by 8 ½ inches. Used by anyone placing an order for supplies from the Grand Secretary. |
| KS | 9 | Scholarship Grant Program Application Packets. Size 8 ½ x 11 inches. Contains: Form 1, Rules and Regulations for the Educational Fund Committee. Form 2, Daughter's Application for Job's Daughters Scholarship Grant. |
| KS | 10 | Bethel Award. Size 5 ½ x 8 ½ inches. Properly signed and stamped with the seal of the Grand Guardian Council of Kansas, issued by Contest Chairperson to Bethels participating. |
| KS | 11 | Individual Award. Size 5 ½ by 8 ½ inches. Properly signed and stamped with the seal of the Grand Guardian Council of Kansas, issued by Contest Chairpersons to members participating. |
| KS | 12 | Grand Bethel Membership Card. Size 2 3/8 x 3 7/8 inches. Issued by the Secretary of the Board of Directors of Grand Bethel to active Job's Daughter members in the State of Kansas who have paid their required dues. |
| KS | 13 | Grand Bethel Letter of Intent. Size 8 ½ x 11 inches. Used by Honored Queens to indicate their interest in servings as a Grand Bethel officer. Properly completed forms must be submitted to the Board of Directors of Grand Bethel. |
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- KS 15 Grand Bethel Member of Honor. Size 3 5/8 x 5 5/8 inches. Issued to those who have been elected Members of Honor of the Grand Bethel of Kansas in recognition of service rendered.
- KS 16a Release Form. Size 8 1/2 x 11 inches. To be signed by parents or legal guardians and notarized for all Grand Bethel Officers under eighteen (18) years of age. Releases Grand Guardian Council from responsibility.
- KS 16b Release Form. Size 8 1/2 x 11 inches. To be signed by parents or legal guardians and notarized for all Grand Bethel Officers eighteen (18) years of age and over. Releases Grand Guardian Council from responsibility.
- KS 16c Release Form. Size 8 1/2 x 11 inches. To be signed by parents or legal guardians and notarized for any Miss Kansas Job's Daughter under eighteen (18) years of age. Releases Grand Guardian Council from responsibility.
- KS 16d Release Form. Size 8 1/2 x 11 inches. To be signed by parents or legal guardians and notarized for any Miss Kansas Job's Daughter eighteen (18) years of age and over. Releases Grand Guardian Council from responsibility.
- KS 16e Release Form. Size 8 1/2 x 11 inches. To be signed by parents or legal guardians and notarized for any Jr. Miss Kansas Job's Daughter. Releases Grand Guardian Council from responsibility.
- KS 17 Royal Purple Degree Nomination. Size 8 1/2 x 11 inches. Used to nominate a Majority Member for the Royal Purple Degree.
- KS 18 Royal Purple Degree Recommendation. Size 8 1/2 x 11 inches. Used to recommend a Majority Member for the Royal Purple Degree.
- KS 19 I.O.J.D. Knowledge Course Enrollment. Size 8 1/2 x 11 inches. Used by those requesting enrollment in either I.O.J.D. Knowledge Course and by the I.O.J.D. Knowledge Course Committee to record pertinent information regarding completion of those lessons.
- KS 20 I.O.J.D. Knowledge Course Certificate. Size 8 1/2 x 11 inches. Properly signed and stamped with the seal of the Grand Guardian Council of Kansas, issued to all those who have successfully completed either of the two I.O.J.D. Knowledge Courses.
- KS 21 Golden Cloak Award Nomination. Size 8 1/2 x 11 inches. Used to nominate a member of the Grand Guardian Council of Kansas for the Golden Cloak Award.
- KS 22 Golden Cloak Award Recommendation. Size 8 1/2 x 11 inches. Used to recommend a member of the Grand Guardian Council of Kansas for the Golden Cloak Award.
- KS 23 Golden Cloak Award Certificate. Size 8 1/2 x 11 inches. Properly signed and stamped with the seal of the Grand Guardian Council of Kansas, issued to recipients of the Golden Cloak Award.
- KS 24 Silver Lining Award Nomination. Size 8 12/ x 11 inches. Used by Bethel members to nominate an adult for the Silver Lining Award.
- KS 25 Silver Lining Award Recommendation. Size 8 1/2 x 11 inches. Used by the line officers of a Bethel to recommend to the Executive Guardian Council the nominee for the Silver Lining Award.

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- KS 26 Silver Lining Award Certificate. Size 8 ½ by 11 inches. Properly signed and stamped with the seal of the Bethel, issued to recipients of the Silver Lining Award.
- KS 27 Lily-of-the-Valley Award Nomination Form. Size 8 ½ by 11 inches. Used by a Bethel Guardian Council to recommend a Daughter of a Kansas Bethel for the Lily-of-the-Valley Award.
- KS 28 Lily-of-the-Valley Award Recommendation Form. Size 8 ½ by 11 inches. Used to recommend a Daughter of a Kansas Bethel for the Lily-of-the-Valley Award.
- KS 29 Lily-of-the-Valley Award Criteria Form. Size 8 ½ by 11 inches. Used to supply the Lily-of-the-Valley Award Committee with information pertaining to a Daughter nominated for the Lily-of-the-Valley Award using requirements at more than one (1) Bethel.
- KS 30 Grant application for Executive Councils of Kansas Bethels for funds from the Promotional Fund. Size 8 ½ x 11 inches. Properly signed by members of the Executive Councils of Kansas Bethels and submitted with proper receipts and other required documents.