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KANSAS SUPPLEMENTAL INSTRUCTION NUMBER 1
RULES OF ORDER AND PARLIAMENTARY AUTHORITY

RULES OF ORDER

1. Quorum

(b) A quorum for the transaction of business of this Grand Guardian Council requires the presence of ten (10) members of the Grand Guardian Council representing five (5) chartered Bethels. One (1) of the first three (3) named officers must be present and preside.

2. One (1) rap of the gavel calls to order or seats the assembly. Two (2) raps of the gavel call up the officers. Three (3) raps of the gavel call up the entire assembly.

3. All members of the Grand Guardian Council, as provided in the Constitution and Bylaws, who have registered and received voting credentials (Form 180) shall have the privilege of voting and taking part in discussion.

4. Members desiring to address the Grand Guardian Council shall rise, address the presiding officer, and after receiving recognition, state their name, name of the Bethel Guardian Council to which they belong, and then state the purpose for which they obtained the floor.

5. Unless permission is given by the assembly no member shall speak longer than five (5) minutes at one time nor shall he speak twice on any question until others who desire to speak have done so. No member shall speak more than twice on the same question except by permission.

6. Robert's Rules of Order Revised (latest issue) shall be the parliamentary authority.

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7. The ruling of the Grand office presiding shall be final, subject to the Law of Appeal.

8. The motion to adopt a proposed amendment to the Constitution and/or Bylaws may be made by any voting member present. A negative motion shall not be made.

9. The rules of order may be amended or suspended at any time by two-thirds (2/3) vote of those present and voting.

PARLIAMENTARY AUTHORITY

1. IMMEDIATE AMENDMENT – An immediate amendment may be presented in writing and in proper form by a bona-fide member of this Grand Guardian Council when signed by three (3) delegates representing three (3) different Bethels and submitted to the

Grand Secretary to be read to the voting delegates. An immediate amendment requires a unanimous vote of the members present and voting at the annual session.

2. AMENDMENTS – Amendments to the Manual of Rules and Regulations may be made at any Annual Session of the Grand Guardian Council of Kansas by two-thirds (2/3) affirmative vote of the members present and voting provided such amendments have been submitted in writing and in proper form by a bona-fide member of this Grand Guardian Council, to the Grand Secretary on or before April 1, of the year in which they are to be acted upon and a copy of the proposed amendment has been sent to each voting member by May, of the year they are to be acted upon.